

University Institutional Evaluation and University-Department Evaluation Executive Committee Establishment Guidelines of CYCU

Passed on November 14, 1997, 724th Administrative Meeting
Amended on September 6, 2007, 840th Administrative Meeting
Amended per the letter under Yuan-Mi-Zi No. 0990000878 dated March 30, 2010
Amended on October 4, 2012, 902rd Administrative Meeting
Amended on August 1, 2013, 911st Administrative Meeting
Amended on April 10, 2014, 919th Administrative Meeting
Amended on August 4, 2016, 945th Administrative Meeting
Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016
Amended on January 4, 2018, 958th Extended Administrative Meeting

- Article 1. This Guidelines is formulated in accordance with the "University Institutional Evaluation and University-department Evaluation Measures of CYCU".
- Article 2. CYCU University Institutional Evaluation and University-Department Evaluation Executive Committee (hereinafter referred to as "the Committee") is the decision-making organization of the school's education evaluation, and its responsibilities are:
1. Research and analyze the relevant policies of the Ministry of Education's comprehensive evaluation and self-evaluation.
 2. Plan the strategic goals and development characteristics of CYCU's University Institutional Evaluation and University-Department Evaluation.
 3. Planning the school affairs and departmental self-evaluation mechanism related planning guidelines and review materials for review.
 4. Appoint the committee members of the University Institutional Evaluation and University-Department Evaluation visits.
 5. Assist each department to form a self-evaluation working group.
 6. To be responsible for University Institutional Evaluation and University-Department Evaluation work lectures and talent training
 7. Review the improvement plans of each evaluated unit based on the evaluation results.
 8. Establish a University Institutional Evaluation and University-Department Evaluation database to facilitate long-term follow-up evaluation and improvement analysis.
 9. Other major decision-making matters related to University Institutional Evaluation and University-Department Evaluation, General Education Evaluation, Teacher Cultivation Evaluation, and related project evaluation.
- Article 3. The members of the Committee are composed of 19 to 23 supervisors and teachers related to the evaluation business hired by the University Vice President. The University Vice President is the convener, the Dean of Institutional Research

and Sustainable Development and the deans of each school are ex officio members. The term of office is one year and may be renewed upon expiry of the term.

Article 4. In order to promote the smooth progress of the University Institutional Evaluation and University-Department Evaluation, the Committee may recruit domestic and foreign business leaders, education evaluation experts and scholars to serve as the school evaluation consultants.

Article 5. Based on the preliminary planning of various evaluations and the promotion of the efficiency of evaluation operations at each stage, the Committee established an "administrative planning task force for evaluation operations".

1. Develop various evaluation items and indicators.
2. Compiling various evaluation manuals and related work points.
3. Hold various evaluation symposiums and on-site evaluation workshops.
4. Organize various interview and evaluation team members.
5. To be responsible for arranging the schedule of various on-site visits and evaluations.
6. Compilation of various evaluation reports and related evaluation opinions.
7. Assist in the achievement of self-improvement performance of various evaluation units.

Article 6. In order to assist the summary of CYCU' s University Institutional Evaluation and University-Department Evaluation, in line with the school's educational purposes and concepts, integrate the concept of whole-person thinking, and develop strategic, structural, and forward-looking evaluation connotations, the Committee may hire a number of teachers with this expertise in the school to form the "University Institutional Evaluation and University-Department Evaluation task force" to be responsible for it. The Dean of Institutional Research and Sustainable Development is the group convener.

Article 7. Meetings of the Committee shall be convened only when more than half of the members are present, and resolutions shall be made only with the consent of more than half of the members present.

Article 8. The Guidelines is approved by the Administrative Meeting and reported to the President for promulgation and implementation, and the same is true for amendments.