

Guidelines on Establishment of Institutional and Program Accreditation Execution Committee of Chung Yuan Christian University

- 1997.11.14. Resolved at the 724th Administrative Meeting
2007.9.06 Amended at the 840th Administrative Meeting
2010.3.30 Amended the name of the Committee and corresponding wordings based on Yuan-Mi-Zi No. 1050002657 issued
2012.10.04 Amended at the 902nd Administrative Meeting
2013.8.1 Amended at the 911st Administrative Meeting
2014.4.10 Amended at the 919th Administrative Meeting
2016.8.4 Amended at the 945th Administrative Meeting
Amended based on Yuan-Mi-Zi No. 1050002657 issued on August 25, 2016
2018.1.4 Amended at the 958th Administrative Meeting
Amended based on Yuan-Yan-Zi No. 1120002325 issued on July 4, 2023

Article 1. These Guidelines are stipulated based on the “Regulations on Institutional and Program Accreditation of Chung Yuan Christian University”.

Article 2. The Institutional and Program Accreditation Execution Committee (hereinafter referred to as the Committee) of Chung Yuan Christian University (the University) shall be the University’s organization governing the education evaluation, whose responsibilities include:

- I. Study and analyze the relevant policies of the MOE, Ministry of Education Taiwan on comprehensive evaluation and self-assessment.
- II. Plan the strategic goals and development characteristics of institutional and program accreditation.
- III. Plan the related policies on institutional and program self-assessment mechanism and review the materials submitted for review.
- IV. Recruit members of the Institutional and Program Accreditation reviewers of the University.
- V. Assist each department to form its self-assessment working group.
- VI. Responsible for seminars and talent training of the University’s institutional and program accreditation works.
- VII. Review the improvement plans of each evaluated unit based on the evaluation results.
- VIII. Establish an institutional and program accreditation database to facilitate long-term tracking assessment and improvement analysis.
- IX. Other major decision-making matters related to institutional and program accreditation, liberal education evaluation, teacher education evaluation, and related project evaluation.

Article 3. The members of the Committee shall be composed of 19 to 25 supervisors and

teachers of the University appointed by the President, who shall be related to the evaluation works. The Vice President shall be the panel chair, and the Director of Institutional Research and Sustainable Development and the Deans of each and all Colleges shall be ex-officio members. The term of office of each member shall be one year and may be renewed upon expiration.

- Article 4. To facilitate the smooth promotion of institutional and program accreditation, the Committee may recruit several domestic and foreign business leaders, education evaluation experts and scholars to serve as evaluation consultants for the University.
- Article 5. Based on the preliminary planning of various evaluations and promoting the efficiency of evaluation operations at each stage, the Committee shall establish the "Administrative Planning Group for Evaluation Works", of which the Director of Institutional Research and Sustainable Development shall be the panel chair, and the responsibilities of the Group include:
- I. Develop various evaluation projects and standards.
 - II. Prepare various evaluation manuals and related guidelines.
 - III. Organize various evaluation symposiums and on-site visit and evaluation seminars.
 - IV. Organize various visit team members.
 - V. Arrange the schedule of on-site visits for various evaluations.
 - VI. Compile various evaluation reports and related evaluation comments.
 - VII. Assist various evaluation units in achieving defined self-improvement performance.
- Article 6. To assist in the compilation of institutional and program accreditation, cooperate with the University's educational purposes and concepts, integrate the concept of holistic ideas, and develop strategic, structured, and forward-looking evaluation context, the Committee may recruit teachers from the University who have related expertise to form the "Institutional and Program Accreditation Task Force" to take charge of the above task, of which the Director of Institutional Research and Sustainable Development shall be the panel chair of the such Task Force.
- Article 7. Meetings of the Committee may be officially convened upon the attendance of more than half of the members and the decisions at the meetings may be officially made with the decision-making consent of more than half of the members present.
- Article 8. These Guidelines are approved by the Administrative Meeting and submitted to the President for promulgation. The same applies to amendments.